

PERKINS CENTER FOR THE ARTS

Guidelines for Summer Camp Operation

Perkins Center will implement the following prevention and mitigation strategies to slow and limit COVID-19 exposure and spread:

1. **General policies and procedures-** Perkins will communicate and educate staff, parents, and campers in COVID-19 safety measures including:
 - Staying home when ill
 - Proper hand hygiene and respiratory etiquette
 - Wearing face coverings
 - Avoiding touching your face as much as possible
 - Reporting illnesses and symptoms to the Camp Director
2. **Drop Off & Pick Up-** Perkins will implement a car line. Parents must stay in their vehicles during this time. Campers must be wearing a face mask and temperatures will be taken. If a camper has a temperature of 100.4 or higher, they will not be permitted to attend camp.
3. At drop off, campers will gather while maintaining social distancing with their small groups and counselor.
4. At pick-up, campers will be dismissed directly to their parent's or caregiver's car. Parents must wait in line and remain in their vehicles.
5. **During Camp-** Class size will be limited to 8 campers per group to account for social distancing in classrooms.
6. Staff and campers shall, at minimum, wear cloth face coverings when social distancing of 6 feet between individuals and/or assigned groups cannot be maintained, (except where doing so would inhibit that individual's health or in extreme heat outdoors). It is understood that face coverings may be challenging to campers (especially younger campers) to wear in all-day settings such as camp.
7. Handwash and hand sanitizer stations will be provided in numerous areas around the camp. Additionally, counselors will have hand sanitizer with them at all times for camper use.
8. Perkins has enhanced cleaning and disinfection procedures using EPA approved disinfectants and following [CDC guidance](#). Regular cleaning of high-touch surfaces will be performed throughout the day.
9. Perkins discourages the sharing of items that are difficult to clean, sanitize, or

disinfect. Each camper will receive a kit of materials that will be used solely while they are at Perkins during their camp session.

10. Perkins has instituted infection control procedures for areas around the camp, including entrances, dining areas, restrooms, and other areas prone to congregation. Perkins has dedicated specific entrance and exit doors to be used in each of our buildings. They are clearly marked with signage.
11. **Lunch** will be eaten outdoors when possible. In the case of extreme heat or rain, campers will eat lunch in their classrooms with their group.
12. **Food** will not be served on the premises. Campers are required to bring their own nut-free snack, nut-free lunch, and bottled water. (Can be in a reusable container) These items must be kept in their backpack throughout the day.
13. **Bathrooms** and high-touch surfaces will be cleaned multiple times throughout the day by Perkins staff.
14. **Play**- Campers will remain in their assigned groups for lunch and recreation times. All play equipment will be sanitized between uses.
15. Perkins will limit on-site visits by non-essential visitors and volunteers.
 - a. Visitors are required to wear cloth face coverings while visiting the youth camp unless doing so would inhibit the individual's health. If a visitor refuses to wear a cloth face covering for non-medical reasons at the point of entry, Perkins reserves the right to decline entry.
 - b. Perkins has restricted all group events, gatherings, and meetings where social distancing of at least 6 feet between people cannot be maintained. For this reason, there will not be a final exhibition or performance. Perkins will instead create a camp "lookbook" and share it with families digitally.
 - c. Field trips will not be held this summer.
16. **Illness**- If an individual exhibits signs and symptoms of COVID- 19 (e.g. fever, cough, shortness of breath) while on-site, Perkins will immediately separate the ill person from the well people until the ill person can leave camp.
17. If the camp becomes aware that an individual tests positive for COVID-19, Perkins will immediately notify [the Department of Health-Youth Camp Project](#), local health officials, staff and families of a confirmed case while maintaining confidentiality. Close contacts and/or sick staff members or campers that have had a positive COVID-19 diagnosis or exposure should not return to camp until they have met CDC's criteria to discontinue home isolation.
18. **Closures**- If Perkins Center needs to close camp for any reason, pro-rated refunds will be issued.
19. **Refund Policy for Camp 2020** - Camp families have up until 4 days before (Thursday prior to the start of a camp session) the start of a session to withdraw without incurring a cancellation fee. Significant care and planning is going into making camp a safe and fun experience for each and every child.