



Hello,

Thank you for your interest in a counselor position at Perkins Center Summer Arts Camp. Please take the time to review the Description of Counselor Responsibilities and complete the Counselor Application. Applicants should be at least 18 years old. Seventeen year olds may apply if they have had past CIT experience.

Our Summer Arts Camp is a full-day camp for kids ages 5-14. Counselors are responsible for overseeing campers ages 5-11. Field Trips are scheduled on the first Friday of each session and Final Friday Exhibition and Performances will be the last Friday. Extended Care is available from 8-9am and 4-5pm. Counselors will be assigned the 8am-4pm or the 9am-5pm shift with an unpaid ½ hour lunch break.

Application Due: Tuesday April 30, 2019.

CAMP DATES ARE AS FOLLOWS:

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| Session 1: June 24- July 5 (No Camp Thurs, July 4th) | Field Trip: June 28 |
| Session 2: July 8- July 19 | Field Trip: July 12 |
| Session 3: July 22- August 2 | Field Trip: July 26 |
| Session 4: August 5 – August 16 | Field Trip: August 9 |

Description of Counselor Responsibilities

Camp Counselors are responsible for encouraging campers to discover their creativity while ensuring their safety and well-being. Camp Counselors will provide guidance to campers, assistance to teachers, and support to the camp staff.

Duties include but are not limited to:

- Maintaining daily attendance and arrival/departure log
- Assisting with student drop-offs and pick-ups
- Accompanying campers to designated classes
- Assisting with discipline when necessary
- Attending to *minor* first-aid needs and reporting all incidents to camp managers
- Mentor CITs
- Assisting the teaching-artist during activities
- Assisting with classroom maintenance and clean-up
- Maintaining order within group at all times (during line-up, during class, at snack & lunch, during departure, on the bus and Field Trips)
- Interacting with parents and establishing a good relationship with them based on trust and care.
- Assisting with Final Friday Exhibition & Performances (which includes: locating and returning artwork to campers after the performance; assisting with set up and clean-up of areas; maintaining order within the group during performance times)
- Chaperoning on Field Trips

- Overseeing the morning or afternoon hour of Extended Care each day
- Lead recess activities & games

Before you start:

- Interviews will be conducted on a rolling basis beginning in April
- **A mandatory Camp Orientation Meeting is scheduled for Thursday, June 13 at 4:00pm.**

Compensation: Counselors are paid \$8.85/hour with an unpaid ½ hour lunch break.

Return Application

By Mail: Perkins Center for the Arts
395 Kings Highway
Moorestown, NJ 08057
Attn: Allison Hunt

By Fax: 856.235.6624

By Email: ahunt@perkinscenter.org

Please feel free to contact us with any questions. Thank you for your interest and we hope to see you this summer!

Counselors report to: **Allison Hunt, Director of Education**

ahunt@perkinscenter.org | 856.235.6488, ext.305

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Counselors report to: **O'Sheila Eural, Education Assistant**

oeural@perkinscenter.org | 856.235.6488, ext.314