



Hello,

Thank you for your interest in Perkins Center's Counselor-In-Training (CIT) Program. The CIT Program offers an opportunity for students to earn volunteer service hours while gaining leadership skills and learning to work with teaching faculty and young campers. Our Summer Arts Camp is a full-day art camp for youth 5-14 years old. CITs will be assigned to groups of 5-11 year olds. All applicants must be 14 years old by June 1, 2019.

Application Due: Tuesday April 30, 2019.

- **A \$25 application fee is required with your application.** (Make checks out to Perkins Center for the Arts)
- Applicants that have previously volunteered for two summers or more will have their fee waived.

CAMP DATES ARE AS FOLLOWS:

Session 1: June 24- July 5 (No Camp Thurs, July 4th)	Field Trip: June 28
Session 2: July 8- July 19	Field Trip: July 12
Session 3: July 22- August 2	Field Trip: July 26
Session 4: August 5 – August 16	Field Trip: August 9

Hours: Monday-Friday, 10 days per session (9 days for Session 1)

- Morning options: 8am-12pm or 9am-1pm
- Afternoon options: 12pm-4pm or 1pm-5pm

Note: *Morning Shift CITs* should plan to help during field trip days – 6/28, 7/12, 7/26, and 8/9.

Afternoon shift CITs should plan to help with Final Friday clean-up on the following dates: 7/5, 7/19, 8/2, and 8/16.

Description of Counselor In Training Responsibilities

Camp Counselors-in-Training (CIT) are responsible for encouraging campers to discover their creativity while ensuring their safety and well-being. Camp Counselors will provide guidance to campers, assistance to teachers, and support to the camp staff. CITs are expected to be Reliable, Responsible, Available, Prepared, Punctual, and have Clear Communication Skills.

Duties include but are not limited to:

- Supervision of campers throughout the duration of the day (extended care, drop-off, class-time, snack/activity time, lunch, pick-up, field trips, and Final Fridays)
- Help facilitate games and play during break times.
- Encourage campers to join in activities and have fun.
- Assisting teaching-artist with class activities
- Help set up and cleanup classrooms
- Assist in distribution of supplies
- Help campers when they need individual assistance (cutting, pottery, drawing, sewing, etc.)
- Contributing to the smooth operation of the camp day, lunches, field trips, and Final Fridays

- Attending a weekly camp briefing every Tuesday at 9:30am or 1:30pm (two times so that all CITs have an opportunity to be a part of the discussions)
- Please note, the use of phones, digital devices, gaming systems, and photo messaging apps is prohibited during camp and around campers.

Before you start:

- Interviews will be conducted on a rolling basis beginning in April
- A mandatory Camp Orientation Meeting is scheduled for Thursday, June 13 at 4:00pm.

Compensation:

- CIT Program Completion Certificate; Volunteer/Community Service Hrs.
- 1 year Student Membership to Perkins Center

***ATTENTION: A mandatory Camp Orientation Meeting is scheduled for Thursday, June 13 at 4:00pm.**

Return Application

In Person or by Mail:

Perkins Center for the Arts
395 Kings Highway
Moorestown, NJ 08057
Attn: Allison Hunt

By Fax: 856.235.6624

By Email: ahunt@perkinscenter.org

Please feel free to contact us with any questions. Thank you for your interest and we hope to see you this summer!

CITs report to: **Allison Hunt, Director of Education**

ahunt@perkinscenter.org | 856.235.6488, ext.305

&

CITs report to: **O'Sheila Eural, Education Assistant**

oeural@perkinscenter.org | 856.235.6488, ext.314