



## **Counselor In Training (CIT) Info Sheet**

Thank you for your interest in Perkins Center's **Counselor-In-Training (CIT)** Program. The CIT Program offers an opportunity for students to earn volunteer service hours while gaining leadership skills and learning to work with teaching faculty and young campers. Please take the time to review the time frame and description of volunteer expectations.

### **Perkins Center for the Arts Summer Camp**

A full day Arts Camp for youth 5-14 years old. CITs will be assigned to groups of 5-11 year olds.

**CIT Age Requirement:** All applicants must be 14 years old by June 1<sup>st</sup>, 2018

**Application Due:** Monday, March 26th, 2018

Interview will be scheduled during the week of April 16<sup>th</sup>.

### **2018 Summer Camp Dates:**

Session 1: June 25- July 6 (No Camp Wed, July 4th)	Field Trip: June 29
Session 2: July 9- July 20	Field Trip: July 13
Session 3: July 23- August 3	Field Trip: July 27
Session 4: August 6 – August 17	Field Trip: August 10

**Hours:** Morning and Afternoon options: 8am-12pm; 9am-1pm; 12pm-4pm; or 1pm-5pm  
M-F, 10 days per session (9 days for Session 1)

**Note:** Morning Shift CITs should plan to help during field trip days – 6/29, 7/13, 7/27, and 8/10.

Afternoon shift CITs should plan to help with Final Friday clean-up on the following dates: 7/6, 7/20, 8/3, and 8/17.

### **General Expectations:**

- Reliable
- Responsible
- Available
- Prepared
- Punctual
- Clear Communication Skills

### **Counselor-in-Training (CIT):**

Supports the Camp Coordinator, Counselors, and Staff with the following duties:

- Supervision of campers throughout the duration of the day
  - Ex: extended care, drop-off, class-time, snack/activity time, lunch, pick-up, field trips, and Final Fridays
  - Help facilitate games and play during break times.
  - Encourage campers to join in activities and have fun.
- Assisting teaching-artist with class activates
  - Help set up and cleanup classrooms
  - Assist in distribution of supplies
  - Help campers when they need individual assistance (cutting, pottery, drawing, sewing, etc.)
- Contributing to the smooth operation of the camp day, lunches, field trips, and Final Fridays
- Attending a weekly camp briefing every Tuesday at 9:30am or 1:30pm (two times so that all CITS have an opportunity to be a part of the discussions)
- Please note, the use of phones, digital devices, gaming systems, and photo messaging apps is prohibited during camp and around campers.

### **Before you start:**

- Interviews will be conducted on a rolling basis beginning in April
- A mandatory Camp Orientation Meeting is scheduled for Wednesday, June 13<sup>th</sup> at 4:00pm.

### **Compensation:**

- CIT Program Completion Certificate; Volunteer/Community Service Hrs.
- 1 year Student Membership to Perkins Center

Visit our website at [PerkinsArts.org](http://PerkinsArts.org) for more information about camp and to view photos from past Perkins Center Summer Arts Camp. If you have additional questions, please contact me at 856.235.6488 x305 or [ahunt@perkinscenter.org](mailto:ahunt@perkinscenter.org)

### **Return Application**

**By Mail:** Perkins Center for the Arts  
395 Kings Highway  
Moorestown, NJ 08057  
Attn: Allison Hunt

**By Fax:** 856.235.6624

**By Email:** [ahunt@perkinscenter.org](mailto:ahunt@perkinscenter.org)

Thank you for your interest and we hope to see you this summer!

CITs report to: **Allison Hunt, Manager of ARTS Programs & Associate Camp Manager**  
[ahunt@perkinscenter.org](mailto:ahunt@perkinscenter.org) | 856.235.6488, ext.305